



**THE ROYAL CANADIAN LEGION**  
**BARRHAVEN LEGION BRANCH 641**  
**GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

1. Call to Order
2. Opening Ceremony Presentations
3. Motion to Deviate from the Agenda
4. Adopt Minutes of the General Meeting of May 16<sup>th</sup> 2023
5. Business Arising from Minutes and Unfinished Business
6. President's Report Lyle Brennan attached
7. Treasurer's Report Diane Craig provided
8. Sergeant at Arms' Report Paul Leadston no report
9. Correspondence Secretary Pam Hall letters
10. General Welfare of the Branch/Legion Motions
  - i) Motion for approval of Mandatory Standing Committee
  - ii) Motion for approval of Other Standing Committee
  - iii) Motion for approval of Members appointed to the Finance Committee
  - iv) Motion for donation of \$2000 to Barrhaven Food Cupboard

**11. Reports of Mandatory Standing Committees**

<b>Committee</b>	<b>Chair</b>
<b>Membership</b>	Dave St Amand attached
<b>Poppy Campaign</b>	Mike Harrietha no report
<b>Public Relations</b>	Debi Sereda no report
<b>Legion Seniors</b>	Richard Lynn attached
<b>Sports/Track &amp; Field</b>	Joe Guitard no report
<b>Poppy Trust Fund</b>	Bert Boehme no report
<b>Leadership &amp; Development</b>	Bert Boehme no report
<b>Youth Education/Bursary</b>	Carol Anne Marleau no report
<b>Veterans Service Officer</b>	Anne Cole attached

**12. Reports of Other Standing Committees and Standalone Positions**

<b>Committee</b>	<b>Chair</b>
<b>Bar</b>	Dave Sereda no report
<b>Constitution &amp; Laws</b>	Stephane Guy attached
<b>Cadets &amp; Scouts</b>	Patrick Makinson no report
<b>Entertainment &amp; Hospitality</b>	Angele Guy no report
<b>Finance</b>	Bert Boehme no report
<b>Grants &amp; Assistance</b>	Richard Lynn no report
<b>Honours &amp; Awards</b>	Ed Schelenz attached
<b>Hospital Visits</b>	Louise Laflamme

**Next Executive Meeting: Monday, July 3<sup>rd</sup> 2023 – 7 pm**  
**Next General Meeting: Tuesday, September 19<sup>th</sup> 2023 – 7 pm**



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**Committee**  
**Housing**  
**Long Range Planning**  
**Community Liaison Officer**  
**Ways & Means**

**Chair**  
Dave Cole verbal report  
Stephane Guy no report  
Dave Sereda no report  
Anne Cole attached

- 13. General & New Business**
- 14. Motion for Adjournment: Moved by:**
- 15. Closing Ceremony**

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Minutes of General Meeting

May 16, 2023

Legend P = Present    R = Regrets    A = Absent    OA = On Assignment    AR = Attached Report    NR = Nil Report    VR = Verbal Report

**Branch Officers (7)**

<b>President</b>	Ed Schelenz	P
<b>Past President</b>	Stephane Guy	P
<b>1st Vice President</b>	Dave Sereda	P
<b>2nd Vice President</b>	Bert Boehme	P
<b>3rd Vice President</b>	Lyle Brennan	P
<b>Secretary</b>	Pam Hall	P
<b>Treasurer</b>	Diane Craig	P
<b>Sergeant-At-Arms</b>	Stephane Guy	P
<b>Chairman</b>	David Cole	R
<b>Chaplain</b>	Reverend Margo Whittaker	A

**OTHER CHAIRS (7)**

Angele Guy	P	Debi Sereda	P	Mike Harrietha	P
Dave Sereda	P	Patrick Makinson	R	Lorette Ellis	P
Dave Voisey	P	Joe Guitard	P		
David St. Amand	P	Lyle Brennan	P		

Item	Subject	Action
1.	<b>Call to Order</b> The meeting was called to order at 7.00 pm by Dave Cole	
2.	<b>Opening Ceremony</b> <b>Performed By: Dave Sereda</b>	



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Item	Subject	Action
	<p><b>Presentations: Capital Memorial Gardens was presented with the “Exceptional Service Award”</b> We are honouring their continuing support through the years and the highlights were listed.</p> <p><b>Cheque to CHEO in the amount of \$10,000</b> was accepted by Tracy from the foundation. In her speech she expressed how very grateful CHEO is for our financial support over the years. Highlighting the benefits, and emphasizing the need for continued support from donors and the government Tracy painted a picture of urgency.</p>	
3.	<p><b>Motion to deviate from the agenda</b>            Moved by: Jennifer Dunham    Seconded – not required</p>	
4.	<p><b>Minutes of the last General Meeting April 18<sup>th</sup> are in package</b>            Moved by: Pam Hall    Seconded by: Linda Crawford</p>	<b>Carried</b>
5.	<p><b>Business arising from the minutes &amp; unfinished business – None</b></p>	
6.	<p><b>President’s Report by President Ed Schelenz - Report was read out by Dave Sereda.</b>  <b>Remarks:</b></p>	
7.	<p><b>Treasurer’s Report by Treasurer Diane Craig Provided</b>            Moved by: Diane Craig    Seconded by: Anne Cole</p>	<b>Carried</b>
8.	<p><b>Sergeant-At-Arms Report Stephane Guy No Report</b> <b>Remarks:</b> Stephane thanked his Colour party members</p>	
9.	<p><b>Correspondence: None</b></p>	
10.	<p><b>General Welfare of the Branch / Legion / Motions</b>  <b>Motion:</b> Branch 641 donates to The Ottawa Veteran Task Force \$5000 to create and maintain a website. Moved by Stephane Guy Seconded by: Jennifer Dunham</p>	<b>Carried</b>
11.	<p><b>Reports of Mandatory Standing Committees:</b>  <b>Membership: David St. Amand Report is in the package</b> <b>Remarks:</b> Update on number 702            Moved by: David St Amand    Seconded by: Jennifer Dunham  <b>Poppy Campaign: Lyle Brennan No Report</b>            Moved by: Lyle Brennan    Seconded by:  <b>Public Relations: Debi Sereda No Report</b></p>	<b>Carried</b>



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**GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

Item	Subject	Action
	<p>Moved by: Debi Sereda      Seconded by:</p> <p><b>Legion Seniors: Lorette Ellis Report is in the package</b></p> <p>Moved by: Lorette Ellis      Seconded by: Jennifer Dunham</p> <p><b>Sports / Track &amp; Field: Joe Guitard No Report</b></p> <p>Moved by: Joe Guitard      Seconded by:</p> <p><b>Poppy Trust Fund: Bert Boehme No Report</b></p> <p>Moved by: Jim Duff      Seconded by:</p> <p><b>Leadership &amp; Training: Bert Boehme No Report</b></p> <p>Moved by:      Seconded by:</p> <p><b>Youth Education &amp; Bursary: Lyle Brennan No Report</b></p> <p>Moved by: Lyle Brennan      Seconded by:</p> <p><b>Veteran Services &amp; Branch Service Officer: Lorette Ellis Report is in the Package</b></p> <p>Moved by: Lorette Ellis      Seconded by: Carol Anne Marleau</p>	<p style="text-align: center;"><b>Carried</b></p> <p style="text-align: center;"><b>Carried</b></p>
12.	<p><b>Reports of Other Standing Committees and Standalone Positions:</b></p> <p><b>Bar: Dave Sereda No Report</b></p> <p>Moved by: Dave Sereda      Seconded by:</p> <p><b>Constitution &amp; Laws: Mike Harrietha No Report</b></p> <p>Moved by      Seconded by:</p> <p><b>Cadet Corps &amp; Scouts: Patrick Makinson No Report</b></p> <p>Moved by:      Seconded by:</p> <p><b>Entertainment, Hospitality &amp; Special Events: Angele Guy Report is in the package</b></p> <p>Moved by: Angele Guy      Seconded by: Sandy Maveety <b>Remarks: New menus</b></p> <p><b>Finance: Bert Boehme Report/ Motion to approve 2023 – 2024 Budget</b></p> <p>Moved by: Berty Boehme      Seconded by: Jennifer Dunham</p> <p><b>Grants &amp; Assistance: Dave Voisey Report is in the package</b></p> <p>Moved by: Dave Voisey      Seconded by: Linda Crawford</p> <p><b>Honours &amp; Awards: Stephane Guy Report is in the package</b></p> <p><b>Presentations as per the report were made at the meeting</b></p> <p>Moved by: Stephane Guy      Seconded by: Linda Crawford</p> <p><b>Hospital Visits: Lorette Ellis No Report Verbal update: 2 members in the hospital</b></p> <p>Moved by:      Seconded by:</p> <p><b>Housing: Dave Sereda No Report</b></p> <p>Moved by: Dave Sereda      Seconded by:</p> <p><b>Long-Range Planning: Stephane Guy Report is in the package</b></p> <p>Moved by: Stephane Guy      Seconded by: Debi Sereda</p> <p><b>Remarks:</b> Our partnership with Phoenix continues for the land and building. Stephane reported that we have a few options for raising funds to complete our goal for having a</p>	<p style="text-align: center;"><b>Carried</b></p> <p style="text-align: center;"><b>Carried</b></p> <p style="text-align: center;"><b>Carried</b></p> <p style="text-align: center;"><b>Carried</b></p> <p style="text-align: center;"><b>Carried</b></p> <p style="text-align: center;"><b>Carried</b></p>



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Item	Subject	Action
	<p>down payment of \$1 million dollars. Here are the options: i) Another branch would lend us money at 4 – 5% and payback monthly at \$10,000. ii) Build with a basement and rent the basement out. We would target health care groups, Veteran health care, Labs, and perhaps a partnership with the Queensway Carleton Hospital. Stephane introduced David Hill, counsellor, legion member, and a member of the Veterans Task Force. Mr. Hill is working with us on this long-range planning issue for tenancy. Responding to questions from the floor, Stephane detailed the location, and size of the lot, and target date for building. Next step is the architectural plans so we can fix a price to build, get approval from Ontario Command and then approach a Bank for a mortgage</p> <p><b>At 7.55 pm Dave Cole asked the members if they need a break or carry on and it was elected to carry on the meeting without break.</b></p> <p><b>Community Liaison: Dave Sereda No Report</b> Moved by:            Seconded by:</p> <p><b>Ways &amp; Means: Lorette Ellis Report No Report.</b> Moved by: Lorette Ellis        Seconded by:</p>	
13.	<b>General and New Business:</b> Dave Sereda installed Anne Cole to the Executive Committee	
14.	<b>Motion for Adjournment Moved by Jennier Dunham</b> Announced by Dave Cole to close the meeting at 8.13pm	
15.	<b>Closing Ceremonies</b> Presided over by President Stéphane Guy and the meeting adjourned at 20:38 hours.	

*MEMORIAM EORUM RETINEBIMUS*  
*God Save the King*

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Comrade Lyle Brennan  
President

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Comrade Pam Hall  
Secretary

Next Executive Meeting:       **Monday, July 3<sup>rd</sup> 2023 – 7 pm**  
Next General Meeting:       **Tuesday, September 19<sup>th</sup> 2023 – 7 pm**



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**BARRHAVEN LEGION BRANCH 641**  
**GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

**President's Report**

General Meeting date: 20<sup>th</sup> June 2023

**Report:** Lyle Brennan, President

As we start our new term, I'm excited and optimistic to gather our new executive team. It's great to have a strong experienced executive committee that also includes new members. I want to express my thanks to the previous executives and the leadership our Past President Ed Schelenz provided all of us. As we build on the success, I am confident that with the support of our membership and community at large, Branch 641 will continue to support our veterans and related causes, including our seniors and youth within the community and promote Remembrance.

1. I am proud of Branch 641 for being a community, offering a safe and inclusive place to gather for fun and celebration. Our volunteers work hard to offer an environment that builds comradery, welcomes, and supports all generations of veterans and current serving members of the CAF and RCMP, their families, and those that believe in supporting them.
2. Many hands make for light weight, volunteers make it work. We're not in this alone. With over 700 members, we have a strong base and large network. Support comes in many forms and every little bit counts. I appreciate every second of any minute someone helps us move the yard stick forward to achieving our objectives. Please consider lending a hand. If you're not sure how, don't be shy to ask any of member of our executive team. You'd be surprised what we can accomplish together and how rewarding it can be.

I move my report



**THE ROYAL CANADIAN LEGION  
BARRHAVEN LEGION BRANCH 641  
GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

**PROPOSED MOTION**

**Executive Meeting date:** June 5, 2023

Moved by: Lyle Brennan

Seconded by: Stephane Guy

Executive Meeting: **Carried Yes**

**General Meeting date:** June 20, 2023

Moved by: Lyle Brennan

Seconded by:

General Meeting: **Carried Yes / No**

I Move that: the following appointments to chair the Mandatory Standing Committees be approved.

Membership                      Dave St-Amand

Next Executive Meeting:            Monday, July 3<sup>rd</sup> 2023 – 7 pm  
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GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

Poppy Campaign	Michael Harrietha
Public Relations	Debi Sereda
Legion Seniors	Richard Lynn
Sports/Track&Field	Joe Guitard
Poppy Trust Fund	Bert Boehme
Leadership & Development	Bert Boehme
Youth Education/Bursary	Carol-Anne Marleau
Branch Service Officer	Anne Cole

Secretary Signature: .....

President's Signature.....

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**GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

**PROPOSED MOTION**

**Executive Meeting** date: June 5, 2023

Moved by: Lyle Brennan

Seconded by: Patrick Makinson

Executive Meeting: **Carried Yes**

**General Meeting** date: June 20, 2023

Moved by: Lyle Brennan

Seconded by:

General Meeting: **Carried Yes / No**

I Move that: the following appointments to chair the Other Standing Committees and standalone position be approved.

Bar	David Sereda
Constitution & Laws	Stéphane Guy
Cadets & Scouts	Patrick Makinson
Entertainment & Hospitality	Angele Guy
Finance	Bert Boehme
Grants & Assistance	Richard Lynn
Honours & Awards	Ed Schelenz
Housing	David Cole
Long Range Planning	Stephane Guy

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Community Liaison Officer    David Sereda

Ways & Means                      Anne Cole

Chairman                              Dave Cole

President's Signature..... Secretary Signature: .....

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GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

**BARRHAVEN LEGION BRANCH 641**

**PROPOSED MOTION**

**Executive Meeting date:** June 5, 2023

Moved by: Lyle Brennan

Seconded by: Anne Cole

Executive Meeting: **Carried Yes**

**General Meeting date:** June 20, 2022

Moved by: Lyle Brennan

Seconded by:

**Next Executive Meeting: Monday, July 3<sup>rd</sup> 2023 – 7 pm**  
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GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

General Meeting: **Carried Yes / No**

I Move that: the following members be appointed as the Finance Review Committee: A non-executive position.

William Read (Chairman)

Kim Kreuger

Lorette Ellis

Secretary Signature: .....

President's Signature.....

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GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

**PROPOSED MOTION**

**Executive Meeting date:** June 5, 2023

Moved by: David Sereda

Seconded by: Richard Lynn

**General Meeting date:** June 13, 2023

Moved by:

Seconded by:

I Move that: We donate \$ 2,000.00 to the Barrhaven Food Cupboard based on funds available from the Nevada or Bingo accounts or both.

Our request for these funds to come from Poppy funds were turned down from Command they requested a letter from the President of the BFC stating that these funds will be used for Veterans the President.

Understanding the privacy act the President could not verify that these funds would be directed to a Veteran, but they do serve approximately 1400 people living in Barrhaven and these days that number keeps increasing putting a strain on the volunteer organization.

The funds do go towards buying eggs, milk, meats plus other daily necessities.

Executive Meeting: **Carried Yes**

General Meeting: **Carried** Yes No

Secretary Signature: .....



**THE ROYAL CANADIAN LEGION**  
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**GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

**General Meeting – June 2023**

**Membership Total:** 706 active accounts  
Last year – 718  
Quorum - 36

Transfer in	Arthur Naugle Judith Doxtater	Ordinary Br 593
Transfer out	David Bauld	Arnprior
New	David Masnyk Terry Masnyk Anthony Belcourt OC Janice Andovic Melanie Brennan Nicole Lassaline Peter Zankl	Ordinary/CAF – one year free Associate/Spouse – one year free Ordinary/CAF – one year free Associate/Family – one year free Associate/Family – one year free Ordinary Ordinary
New/reinstate	John Aird	Affiliate
Re-instate	Jagdeep Perhar	Affiliate
Deceased	Irvin McLaughlin Joe Quinn	Associate Ordinary / 102 years young

Digital memberships are now available. I encourage everyone to opt in. You can make the switch yourself online or let me know that you want to change and I can do it for you. A digital membership means you won't need a plastic card.

Members who choose a digital card will receive a new download each year when they renew.

An email to all members was sent outlining the upcoming renewal period. If you are unsure of your membership status, contact the undersigned with your questions or concerns.

//Signed//

David St Amand, Branch 641 Membership



**THE ROYAL CANADIAN LEGION**  
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**GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

**Report from Seniors Officer – Richard Lynn**

I must report this job is going well. I have made verbal contact with 4 of the 6 manors/residences so far that I am responsible for and have received helpful and cheery greetings and offers to help.

I move my report

**Veterans Service Officer:**

I spoke with a veteran who was being discharged from hospital and there was a lag in his benefits from Veterans Affairs Canada (VAC) kicking in. I spoke with the provincial service officer and in the meantime the veteran solved his problem with VAC. Veteran was looking for things like a walker and reaching assist to rent or borrow. He remembered a time when these things were available to sign out however due to liability issues the RCL has gone away from keeping these things on hand.

As a point of information for members, not all veterans have same level of benefits from VAC and thus it is important to keep sending any questions my way. This particular person had full (100%) coverage from Veterans Affairs through the VIP or Veterans Independence Program and Blue Cross, however not all veterans have this and we must keep our ears open for those who may fall through the cracks or who may need short term assistance to bridge other benefits they may have on an individually considered basis.

I move my report

Anne Cole





**THE ROYAL CANADIAN LEGION  
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GENERAL MEETING AGENDA JUNE 20<sup>TH</sup> 2023**

**GENERAL MEETING JUNE 2023**

**CONSTITUTION AND LAWS**

Within the next few months, I will review the Branch Clubhouse Rules and the Branch Policy and Procedure Manual to ensure it is gender neutral and up to date. You can expect changes to be presented in September for the membership approval.

I move my report.

Stéphane Guy

Constitution and Law chair

613-797-7021

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**Report for Executive and General meeting June 2023**

**RCL BR 641 Honours / Awards & Special Recognition (HA&SR) Committee**

Comrades:

The HA&SR committee exists to identify fellow comrades or friends of our branch that are deserving of recognition or an award for services rendered. The committee for 2023 - 2024 consists of the following comrades, Past Presidents Stephane Guy, Dave Sereda, Bert Boehme, myself and Ex officio President Lyle Brennan.

The available list of Honours and Awards is as follows:

**Legion** - Certificate of Appreciation,

Certificate of Merit,

Branch Service Medal,

Life Membership,

MSM, Palm Leaf,

Legion Friendship Award,

Branch Special Legion Award Plaque,

Media Award.

**Province of Ontario Honours** - Order of Ontario,

Ontario medal for Good Citizenship,

Province of Ontario Volunteers (Youths & Adults).

**Other awards** - Order of Ottawa,



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Meritorious Service Decoration (Civilian) – Medal, Cross,  
VAC Minister’s Commendation,  
Polar Medal,  
Sovereign’s Medal for Volunteers.

The committee encourages all comrades to identify and provide a recommendation to the HA&SR committee of persons or organizations they feel are deserving of our recognition. We ask that you look into the requirements for the award you are recommending and ensure that the member you are recommending meets those requirements. If you need assistance researching an award, reach out to one of our committee members who will be happy to help out. Please provide any recommendation in writing. Point form is acceptable. More information on Honours and Awards can be found in the RCL, Ontario Command, Officer’s Manual, Section D and The Ritual Awards & Protocol Manual Chapter 2.

Ed Schelenz CD  
HA&SR Committee Chairman  
June 2023

**LONG RANGE PLANNING**

**Nil Report**

Stéphane Guy, Long Range Planning Chair 613-797-7021

**Ways and Means** : Anne Cole

This is a reminder of the **Canadian Trivia Night this weekend at the Legion**. Proceeds to building fund. \$20 per person. Teams of 4-6 people. The event is run for us by TopDog Trivia Fundraising.