



**Royal Canadian Legion - Barrhaven Legion Branch 641
Executive Meeting Agenda –Date December 4th 2023**

1. Call to Order
2. Opening Ceremony
3. Motion to deviate from the agenda
- Presentation:** Co-operators Insurance agent Jordan, will present a package and quote. Questions, comments will follow.
4. Review minutes of last meeting - Pamela Hall Minutes are in the package
5. Business arising from the Minutes & Unfinished business
6. Presidents Report – Lyle Brennan Report is in the package
7. Treasurer’s Report – Diane Craig
8. Sgt- at- Arms Report – Paul Leadston Report is in the package Regrets
9. Correspondence – Pamela Hall
10. General Welfare of the Branch/Legion/ Motions
- 11. Reports of Mandatory Standing Committees**
 - a. Legion Seniors – Richard Lynn
 - b. Membership – Dave St Amand Report is in the package Regrets
 - c. Poppy Chair – Stephane Guy No Report
 - d. Public Relations- Deb Sereda No Report
 - e. Sports/Track and Field – Joe Guitard No Report
 - f. Poppy Trust Fund – Bert Boehme No Report
 - g. Leadership & Development – Bert Boehme No Report
 - h. Veterans Service Officer– Anne Cole Report is in the package
 - i. Youth Education & Bursary – Carol Anne Marleau will provide
- 12. Reports of Other Standing Committees and Standalone Positions**
 - a. Bar Officer – David Sereda – No Report Regrets
 - b. Constitution and Laws – Stephane Guy No Report
 - c. Cadet Liaison & Scouts – Patrick Makinson
 - d. Entertainment, Hospitality & Special Events - Angele Guy
 - e. Finance – Bert Boehme No Report
 - f. Grants & Assistance – Richard Lynn Report is in the package
 - g. Honours & Awards – Ed Schelenz No report
 - h. Hospital Visits –
 - i. Housing – Dave Cole
 - j. Long Range Planning – Stephane Guy No Report
 - k. Community Liaison – David Sereda No Report
 - l. Ways & Means – Anne Cole Report is in the package
- 13. General and New Business**
- 14. Motion to Adjourn**
- 15. Closing Ceremonies**

Next Meeting December 19th 2023



The Royal Canadian Legion Barrhaven Branch 641

Minutes of Executive Meeting November 6th 2023

Legend P = Present R = Regrets A = Absent

Branch Officers (08)

President	Lyle Brennan	R
Past President	Ed Schelenz	P
1st Vice President	Mike Harrietha	P
2nd Vice President/ Chairman	Bert Boehme	P
3rd Vice President	Angele Guy	P
Secretary	Pam Hall	P
Treasurer	Diane Craig	P
Sergeant-At-Arms	Paul Leadston	P

Other Chairs (10)		Angele Guy	P	Mike Harrietha	P
Dave Cole	P	Debi Sereda	P	Patrick Makinson	P
Anne Cole	P	David St. Amand	P	Joe Guitard	R
		Richard Lynn	P	Carol Anne Marleau	P

1. Call to Order

The meeting was called to order at 19:00 hrs by David Cole with 16 members in attendance.

2. Opening Ceremony Performed by David Cole

3. Motion to Deviate from the agenda Not required as declared by Dave Cole

4. Review Minutes of Last Meeting Moved by Pam Hall Seconded by Debi Sereda **Carried**

5. Business arising from the Minutes & Unfinished Business **None**

6. Presidents Report Lyle Brennan Report attached Moved by Angele Guy Seconded Debi Sereda

8. Sgt at Arms Report Paul Leadston Report attached. Moved by Paul Leadston Seconded by Debi Sereda **Carried**

9. Correspondence Pam Hall Thank you letters were read along with a request to advertise a book written by a member at Montgomery Legion

10. General Welfare of the branch / Motions

11. Reports of Mandatory Standing Committees

a) **Legion Seniors – Richard Lynn** Report is in the package Moved by Richard Lynn Seconded by Anne Cole **Remarks:** Considering cards and gifts for seniors

b) **Membership - David St Amand Report Attached.** Moved by Dave St Amand Seconded by Debi Sereda **Carried.**

c) **Poppy – Stephane Guy** Report Attached Moved by Stephane Guy Seconded by Debi Sereda **Carried** **Comments:** Thank you to hospitality for the successful veterans' dinner, and to the Cadets for helping with Poppies. Volunteers are needed for the service at John McRae and for wreaths on November 11th.

d) **Public Relations - Deb Sereda** No Report

e) **Sports/Track and Field – Joe Guitard** No Report

f) **Poppy Trust Fund – Bert Boehme** No Report

g) **Leadership and Development - Bert Boehme** No Report

h) **Veterans Services & Branch Service Officer – Anne Cole** Report Attached Moved by Anne Cole Seconded by Stephane Guy **Carried.**

i) **Youth Education and Bursary – Carol Anne Marleau** Report Attached Moved by Carol Anne Marleau Seconded by Diane Craig **Carried** **Motion:** Moved by Carol Anne Marleau Seconded by Stephane Guy **Carried** Extend the deadline to November 30th for Bursary applications to give more time for processing accounting procedures relative to this. Second, consider granting a Bursary not to exceed \$500 to students of our members in need and not eligible for poppy funds. This would be subject to approval and available funds from another account.

12. Reports of other Standing Committees and Standalone Positions

- a) **Bar Officer - David Sereda No Report**
 - b) **Constitution and Bylaw –Stephane Guy Report Attached** Moved by Stephane Guy Seconded by Richard Lynn **Carried**
 - c) **Cadet Liaison and Scouts – Patrick Makinson Verbal Report: \$8500 from a 4 -day campaign**
 - d) **Entertainment, Hospitality & Special Events - Angele Guy Report attached** Moved by Angele Guy Seconded by Richard Lynn **Carried**
 - e) **Finance - Bert Boehme No Report**
 - f) **Grants and assistance – Richard Lynn Report Attached.** Moved by Richard Lynn Seconded by Angele Guy **Carried** **Motion:** Donate \$250 to the Catholic Centre for Immigrants Foundation Moved by Richard Lynn Seconded by Stephane Guy **Carried**
 - g) **Honours and Rewards – Ed Schelenz No Report**
 - h) **Hospital Visits –**
 - i) **Housing – Dave Cole No Report** Discussion followed led by Dave Sereda with a quote for seat replacement in Valour Hall from Kessels Upholstery submitted in the package
 - j) **Long Range Planning – Stephane Guy Report attached** Moved by Stephane Guy Seconded by Anne Cole **Carried**
 - k) **Community Liaison - Dave Sereda No Report**
 - l) **Ways and Means Anne Cole Report attached** Moved by Anne Cole Seconded by Angele Guy **Carried**
- 13. General & New Business The following issues were tabled and discussed:**

Installation of the Television in Valour Hall. The price including mount and cable came in under budget. Changes to the Memorial Board were presented

Motion: Richard Lynn moved we provide up to \$400 to provide a gift and card to identified veterans in our retirement and nursing homes Money to come from the Bingo Fund Seconded by Diane Craig **Carried**

14. Motion to Adjourn - Moved by Debi Sereda

Closing Ceremonies - Performed by Dave Cole and meeting adjourned at 7.55 pm

MEMORIUM EORUM RETINEBIMUS

God Save the King

Lyle Brennan

President

Recording Secretary Pam Hall



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

President's Report

Executive Meeting 4 December 2023

Report: Lyle Brennan, President

It's been a busy few months and December is here. We have more great things on the way to celebrate the holidays and ring in the new year, so keep an eye out on the bulletin board and our website to stay informed. Don't forget to buy your Presidents Draw tickets which are available at the Branch. Draw will be held on 17 December.

Once again, our members came through with their generosity in support of the Barrhaven Food Cupboard Red Bag campaign. I've been told that Will and Jenn Read are going to need a bus to deliver all of the donations! Of course, there will continue to be a regular donation box at the front door of the branch if you didn't get a chance to contribute during the campaign. – Thank you everyone.

I encourage our membership to consider sending a holiday greeting card to veterans at the local seniors homes in the Barrhaven area.

Did you know you can also send an electronic greeting to the members of Canadian Armed Forces? Let them know you appreciate their service by sending a message on the monitored message board at:

<https://www.canada.ca/en/department-national-defence/services/contact-us/write-troops.html>

Let us remain resolute in our commitment to honoring and preserving the memory of our veterans.

“Lest we forget”

I move my report

Sgt in Arms Report

The Colour Party continues to maintain a good relationship with the Ottawa Senators as we performed duties for the National Anthems twice this past month at Sens games. In return for our service the Sens provide free parking and game tickets for the Colour Party and two additional guests. We’re looking forward to working with them in the New Year.
Paul Leadston

December Exec 2023 Membership Report

Membership Total 757 active accounts
Last year – 724
Quorum – 36

New	Yvette Bedard	Associate
	Ken Aalders	Affiliate
	Carole Ducharme-Danielson	Associate
	Gerry Myers	Associate
	Patricia Perry	Associate
	Ann Perry	Associate
	Hilary FitzGibbon	Affiliate
	Clifford Davis	Associate

Re-instate

New/Transfer in	Yvonne Pilon	Associate
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Transfer out

Deceased

This will be my last year as Membership Chair. After so many years in this position, it's time to pass on the job to someone new. I will finish my term that runs till the end of May. In the interim, I will train the new person and have them ready to take the reins on the 1st of June. If you are interested in becoming Membership Chair, you need to talk our President Lyle Brennan.

Regrets - I am unable to attend the exec meeting. The 3 draws for the one- year membership extensions will be done at the general meeting on the 19th.

Signed// David St Amand

Br641 Membership

VETERAN SERVICES REPORT FOR EXECUTIVE MEETING DEC 4, 2023

Currently working with 4 veterans - one from this Branch and the other 3 non Legion members but vets or spouse still needing assistance.

Respectfully submitted.

Anne Cole MSW CD

Veteran Services Officer

Grants and Assistance Officer Report -

- 1) University of Ottawa Heart Institute asking for a donation, but no amount specified, recommend the amount of \$400.00 to match other donations we have made to other requesters
- 2) Burlington Teen Tour Boosters Inc. asking for donation of \$800.00, recommend denial again as they are out of our area
- 3) Canadian Cancer Society Research asking for donation of \$395.00, recommend denial as we have already donated
- 4) Diabetes Canada requesting a donation of \$100.00 to \$10,000.00, recommend denial as we have already donated this year
- 5) Catholic Centre for Immigrants Foundation requesting a donation of \$50.00 or more, recommend denial as we have already donated this year.



**THE ROYAL CANADIAN LEGION
BARRHAVEN LEGION BRANCH 641**

PROPOSED MOTION

Executive Meeting Date 04/Dec/2023

Moved by: Richard Lynn Grants and Assistance Officer

Seconded by:

General Meeting Date Not Applicable

Moved by:

Seconded by:

I move that we donate \$400.00 to the University of Ottawa Heart Institute with the money coming out of _____ account.

Background

Goes to support their work, continue their mission, and grow cardiac health awareness and education during February is Heart Month.

Executive Meeting Carried Yes/ No

General Meeting Carried Yes / No

Secretary Signature _____

WAYS AND MEANS REPORT FOR EXECUTIVE MEETING DEC 4, 2023

President's Draw well underway. Draw will be held at 1300h Sun Dec 17 at the Branch.

Of note at this time, canvassing for donations is slow this year as a direct result of larger fiscal situation for many local businesses.

Am using proceeds from ticket sales to largely fund gifts. Amount raised so far from ticket sales is \$210.

To manage expectations, number and value of prizes may be down this year. Nonetheless am still trying to make it fun and with good variety.

Please continue to reach out to any contacts you may have to canvass for interesting and useful contributions to this draw.

Any surplus funds raised this year will be donated the Land and Building Fund.

Respectfully submitted.

Anne Cole MSW CD

Chair -Ways and Means Committee